



# STRATFORD HIGH SCHOOL

## STUDENT HANDBOOK

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***This agenda belongs  
to:***

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_

Your personal discoverzone: [www.mydiscoverzone.com/signup](http://www.mydiscoverzone.com/signup)

id: \_\_\_\_\_ password: \_\_\_\_\_

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## **CORE VALUES**

Students will acquire content knowledge, strengthen higher-order thinking, and develop character in order to address 21<sup>st</sup> century challenges.

## **CORE BELIEFS**

We believe that:

- a safe, positive school climate that embraces diversity is essential to ensure respect and opportunity for each individual
- students should understand the world beyond their community in order to contribute to a global society
- parents and students must share responsibility and work in partnership with the school in order to improve academic performance and to develop lifelong learners
- students should use technology effectively to acquire, process, and deliver information

## **21<sup>st</sup> CENTURY LEARNING EXPECTATIONS**

All students will:

1. use real-world digital and other research tools to access, evaluate, and effectively apply information appropriate for authentic tasks (Academic)
2. work independently and collaboratively to solve problems and accomplish goals (Civic-Social)
3. communicate information clearly and effectively using a variety of tools/media in varied contexts for a variety of purposes (Academic)
4. demonstrate innovation, flexibility, and adaptability in thinking patterns, work habits, and working/learning conditions (Academics)
5. effectively apply the analysis, synthesis, and evaluative processes that enable productive problem solving (Academic)
6. value and demonstrate personal responsibility, character, cultural understanding, and ethical behavior (Civic-Social)
7. show competence in all core academic subjects and other fields of interest, including the ability to

effectively communicate content information in multiple formats (Academic)

## Stratford High School 21st Century Learning Expectations



### Character

- Show consideration
- Respect everyone
- Show concern for others
- Embrace diversity
- Maintain positive values



### Critical Thinking

- Ask clarifying questions
- Analyze complex systems
- Evaluate evidence
- Justify arguments
- Draw conclusions
- Reflect on learning
- Transfer problem-solving skills



### Creativity

- Know personal creative process
- Generate ideas
- Maximize creative efforts
- Demonstrate originality
- Learn from mistakes



### Communication

- Listen actively
- Express ideas
- Use a variety of techniques
- Select appropriate media
- Use multiple forms of media



### Collaboration

- Show independent initiative
- Assume shared responsibility
- Assist others in their roles
- Contribute ideas
- Keep an open mind
- Apply strategies
- Take a variety of roles
- Tolerate different viewpoints



### Collection of Information

- Access information
- Organize information
- Evaluate sources
- Use information
- Align solution with task
- Cite all sources accurately



**21<sup>st</sup> Century Rubrics: Indicators & Exemplars** – please refer to the Stratford High School website  
(<http://stratfordhigh.stratfordk12.org>)

## **BOARD OF EDUCATION STANDARDS AND GENERAL INFORMATION**

The Stratford Board of Education has adopted rules and regulations which clearly define student responsibilities, academic standards and requirements, and procedures for dealing with violations of state, local, and Board of Education rules and regulations. The information in this handbook provides a complete explanation of policies and procedures that govern school life at Stratford High School. **It is the student's responsibility to be thoroughly familiar with this information.**

The principal, assistant principals, and teachers of Stratford High School have the authority to enforce the Board of Education rules and regulations. Students who refuse to cooperate with anyone on the staff will be referred to the appropriate administrator for disciplinary action which may include suspension.

### **ACCEPTABLE USE POLICY FOR STUDENTS**

The Stratford Public School district is pleased to offer students direct access to our district computer network and the resources which this network provides. Among the resources of the district network is the Internet. The Internet brings access to materials that may not be appropriate in an educational setting, information that may be illegal, defamatory, inaccurate, or potentially offensive. While precautions are taken to restrict access to controversial/inappropriate materials, it is not possible to block all inappropriate material. Therefore, students are expected to observe the rules of good network behavior and they must:

- Keep personal information (name, address, personal phone number, password) private and off-line.
- Refrain from participating in “chat” rooms or subscribing to newsgroups without permission.

- Refrain from using profanity, obscene or defamatory language, and accessing messages or pictures deemed inappropriate, obscene or pornographic.
- Refrain from damaging and/or altering computer hardware and software, computer systems, files and networks, including the introduction of viruses.
- Observe all school rules and local, state, and federal laws and guidelines (including copyright) while using district resources.
- Refrain from using the network for commercial purposes, including the purchase or sale of personal goods and services.
- Be aware that network storage areas, like other school storage areas (e.g. lockers), and files or communications (e.g. e-mail messages) stored in these areas, may be reviewed by network administrators to ensure system integrity and responsible use.
- Please reference Board of Education Policy Number 5136.5 (adopted June 28, 2010).

**ATHLETIC AND EXTRACURRICULAR  
ELIGIBILITY**

Participation in athletics and extracurricular social and class activities is encouraged and offers the student the opportunity to explore, develop and widen his or her range of interests and also helps develop leadership skills.

Eligibility rules vary according to the activity. Interested students should check with the coach/advisor of the team, club or council for requirements. Any student suspended more than two times immediately becomes ineligible for athletics and all extracurricular activities including class days, dances and musical/drama productions during the remainder of the school year. In addition, any student who manifests poor behavior/attitude may be removed from participation in any activity by the school administration.

Any student athlete who arrives to school after

7:40 a.m. unexcused is ineligible to participate in any practice or games scheduled for that day.

Please refer to the Athletic Digest for a complete overview of eligibility Rules and Regulations. Copies can be obtained in the office of the Athletic Director or on the Stratford High School website. Please reference Board of Education Policy Number 5141.7a.

(<http://stratfordhigh.stratfordk12.org>)

### **ATTENDANCE REGULATIONS**

Regular school attendance is a primary factor in a student's academic success. When absence is unavoidable, a parent or guardian must call the attendance office (203-385-4234) and give the reason for the absence. If the parent is unable to contact the school, a note, signed by a parent stating the reason for the absence, must be submitted to the attendance office the first day the student returns to school. Absence due to prolonged illness or communicable diseases must be verified by a doctor's note which must be submitted to the school nurse.

Once school is in session, no student is allowed to leave the building without permission. Leaving without permission will result in extended detention. A second offense will result in suspension. Parents dismissing students must first contact the main office or the student's administrator, and the student must report to the office for dismissal. When students enter or leave the building after 7:40 a.m., they must do so through the front door only.

Classes are scheduled seven periods a day and attendance is mandatory unless a student has been excused. Missing class(es) can result in detention, parent notification, suspension, and loss of credit.

In case of illness, the student should report to the nurse. If necessary, the nurse will allow a student to go home once a parent has been notified. If there is an emergency, and the nurse is not available, the student should report to the main office.

Students who are absent from school or class more than 10 days in a semester course or more than 20 days

in a full-year course risk loss of course credit as stipulated in the high school attendance regulations. Three unexcused tardies to class will count as one absence. One unexcused absence from a class or school will count as two absences. When credit is withheld, students must earn an additional credit to meet graduation requirements. If these students pass a given course, however, they may go on to the next course in the sequence; for example, English I to English II.

If a student is absent, he/she may not participate in school-related events on the day(s) of the absence. Please reference Board of Education Policy Number 5100.1.

#### **CHEATING/PLAGIARISM**

Plagiarism is using others' ideas and words without clearly acknowledging the source of that information.

When it is determined that a student has been cheating and/or plagiarizing, the student will be given a zero for the assignment, will not be allowed to make it up, and the parent will be notified.

#### **DANCES/SOCIAL EVENTS/FIELD TRIPS**

Only legally enrolled students of this school may attend dances and social events unless other arrangements have been made and approved by the administration. Students are expected to dress and behave appropriately while participating in these events.

Dances are provided for the enjoyment of the student body. A student who is observed at a dance in the possession or under the influence of alcohol or any other illegal substance will be asked to leave the dance. The parent/guardian will be called to pick up the student and the student will receive a suspension, up to ten days. Should the parent/guardian be unavailable, either the Stratford police or EMS personnel will be summoned. Furthermore, the student will not be allowed to attend the next dance, including the winter cotillion or the prom.

#### **DETENTION POLICY**

Two types of detention are usually issued: teacher detention and office detention. If a student received both

a teacher detention and an office detention, the student, teacher, and administrator will appropriately schedule each detention. Office detentions are typically assigned as either a community service detention from 2:15-3:00, or an extended detention from 2:20-3:50. During a community service detention, students will be working with a SHS teacher cleaning tables, desks, etc. In extended detention, students are expected to follow school rules, remain silent, and have sufficient school work (homework, studying, reading, etc.)

### **DRESS CODE**

There is a positive relationship between good dress habits, good work habits, and proper school behavior. Students are expected to dress appropriately for school. They must dress in a manner that is neither distracting to teachers and other students nor detrimental to the educational process of the school. Since styles of dress and grooming are constantly changing, the regulation of dress will be based on common sense and good judgement and in a manner that demonstrates respect for self as well as for others. If a student's appearance is judged to be inappropriate or unsafe by the school administration, a parent/administrator conference will be arranged or the parent contacted. The six pillars of character should serve as guidelines for choosing attire.

A great variety in dress and grooming is part of the school scene today. However, the students must avoid extremes in fashion and dress in good taste. The dress code policy must be fully implemented in all schools. Chronic disregard for appropriate attire will result in suspension and/or possible expulsion. Some samples of inappropriate attire are:

- Obscene, vulgar, offensive or suggestive clothing.
- Outerwear, such as coats, and all forms of headwear.
- Unsafe clothing and footwear (students should be able to exit the building without difficulty in an emergency situation). Footwear which marks or damages floors cannot be worn.

Specifically, the following are examples of inappropriate attire: bare midriffs, spandex, tank tops,



tube tops, spaghetti straps, sleepwear (including slippers), short shorts (mid-thigh or longer are appropriate).

For special events and occasions, students should dress in accordance with the type of dance being held (formal, semi-formal, casual, etc.). Other special occasions, such as awards and recognition programs, should also reflect good judgement. Casual clothing should not be worn at such events.

This policy is to be enforced in each building by the professional staff.

#### **EARLY DISMISSAL**

Students are expected to attend all classes and remain in school until dismissal at 2:10 p.m. Occasionally because of extenuating circumstances; a student may request early dismissal from school. Students who request early dismissal must submit a written note from a parent or guardian to the main office before period 1. The note should include a phone number where parent or guardian can be called to confirm the early dismissal. If the parent or guardian cannot be reached, the student will not be granted early dismissal. All medical appointments should be scheduled after school hours. *A student is considered absent if he/she is not in attendance for at least four (4) hours of the school day.*

**The administration will determine early dismissal times for students attending the Prom and Jr. Ring Banquet.**

#### **ELECTRONIC DEVICES**

“The use of technology to provide educational material is not a necessity, but a privilege. A student does not have the unfettered right to use his/her electronic device while at school. Use of these devices in the cafeteria, gymnasium, locker rooms, hallways, and bathrooms are strictly prohibited. The use of these devices, as with any personally owned device, is strictly up to the teacher in accordance with administrative regulations. The purpose of BYOD is purely for the extension and enrichment of the academic learning

environment. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in the Bring Your Own Device/Technology program must adhere to the Student Code of Conduct, as well as all Board policies, particularly the Computer Acceptable Use Policy". BOE Policy #6141.328

A teacher may ask a student to surrender their electronic device when abusing the above mentioned policies. Electronic devices will be submitted to the main office. Students will be allowed to pick up their device after school for the first offense. With any additional offenses, electronic devices will be held until a parent/guardian can pick the device up.

#### **DRILLS: FIRE, LOCKDOWN AND STAY PUT**

Practice drills are held a minimum of ten times a year. The purpose of these drills is to acquaint students with the correct and orderly procedure for evacuating the building so as to be prepared in the event of an actual emergency. Instructions for evacuation are posted in each room in the building. In addition, all staff members have an emergency procedure booklet.

The signal for a fire/evacuation drill is the automatic alarm sounding in all corridors. Everyone will leave the building immediately. Complete silence is mandatory during the drill both in the building and in the outside-designated area. Disciplinary action will be taken in instances where this regulation is disregarded.

Initiating an unauthorized fire drill will result in serious disciplinary action up to and including suspension, arrest and/or expulsion.

#### **BUS EVACUATION**

Bus evacuations will be conducted periodically, throughout the year. Students are to follow bus driver's directions.

#### **FOOD/BEVERAGE POLICY**

Food and beverage consumption is only permitted in the cafeteria.

## GRADING SYSTEM AND HONOR ROLL

Report cards are issued in November, February,  
April, and June.

<u>Superior</u>		<u>Above Average</u>		<u>Average</u>	
A+	97-100	B+	87-89	C+	77-79
A	93-96	B	83-86	C	73-76
A-	90-92	B-	80-82	C-	70-72
<u>Passing</u>		<u>Failing</u>			
D+	67-69	F	50-64		
D	65-66				
P	Pass	E	Excused		
WP	Withdrawn Pass	I	Incomplete		
WF	Withdrawn Fail				

Highest honor requirements:

- Student must carry a minimum of four one-unit subjects (or equivalent)
- Student grades must average 89.5 or above
- Student cannot receive a grade lower than B-

Honor requirements:

- Students must carry a minimum of four one-unit subjects (or equivalent)
- Student grades must average 85.5 or above
- Student cannot receive a grade lower than C-

\*\* Final senior class rank is calculated after the end of the 3<sup>rd</sup> marking period.

### GRADUATION REQUIREMENTS

Students are required to schedule and successfully complete:

English	4 Units
Mathematics	3 Units
Social Studies	3 Units
Science	2 Units
Personal Finance*	.5 Unit
Health & Physical Education	1.5 Units
Arts or Career & Technical Education**	1 Unit
Electives	6.0 Units

\*Requirement starts with the class of 2019

\*\*Courses in Art, Annual Writing, Creative Writing, Business Education, Family and Consumer Science,

Technology Education, Health and Medical Careers, Computers, Theater Arts and Vocal Production, Journalism, and Music satisfy this requirement.

**GREIVANCE PROCEDURES FOR STUDENTS  
TITLE IX, TITLE VI**

The grievance procedures are detailed and available at the high school office and administrators' offices.

Specific information may be obtained from:

Title IX Coordinator (Gender Equity) and Title VI Coordinator (Race, Color & National Origin)  
Personnel Manager  
Stratford Board of Education  
Administrative Center 203-385-4212

**HAZING POLICY/  
BULLYING/CYBERBULLYING**

Stratford Board of Education Policy Number 5131.4

Bullying is **“any overt act by a student or group of students directed against another student with the intent to ridicule, humiliate or intimidate.”** The Stratford Board of Education and staff will not tolerate any bullying on school property, including buses, or at any school activity on or off school grounds. The district encourages students and parents or guardians who become aware of an act of bullying to report it to the school administration for further investigation. Students may report such incidents anonymously to their guidance counselor; and parents may submit written reports. Administration will contact parents of both the aggressor and the victim, interview both students, and thoroughly investigate. Consequences will depend on the results of the investigation, and will result in appropriate disciplinary action up to and including suspensions and expulsion.

Stratford Board of Education Policy Number 5131.913a. Cyberbullying refers to all forms of harassment over the Internet. They are unacceptable and are viewed as a violation of this policy and will not be tolerated.

## **HEALTH SERVICES**

The health office is open during the school day. Any student needing assistance may ask his/her subject teacher for a pass to see the nurse. If necessary, the school nurse will contact the parent and dismiss the student from school. In the event of an emergency, health services will contact the administration, doctors, EMS, the hospital and parents.

The nurse is prohibited from issuing any kind of medication, including aspirin unless it is doctor-prescribed. These medicines may only be taken in the health office, and must be kept in that office during the day.

Students may only be excused from physical education classes for medical reasons after a doctor's note has been submitted to the nurse. The school has facilities and an elevator for use by handicapped students.

Connecticut law requires that all immunization records be current and physical examination requirements must be verified before students can be admitted to school in August.

## **HOMEWORK POLICY**

Teachers must regularly assign and grade homework for each student as specified by the Stratford Board of Education.

## **LOCKERS**

Lockers are the property of the Stratford Board of Education and are loaned to students as a convenience for storing their clothes and school materials. Combinations for locks are given only to the student assigned to a particular locker. These combinations should not be given to anyone else. Do not share lockers and be sure your locker is locked before leaving it. **The school is not responsible for lost items if combinations are shared or you fail to lock your lockers.**

## **LOST AND FOUND**

Students are responsible for their own possessions and those issued by the school. When in the gym area, valuables should be placed in assigned lockers

secured by a personal lock. When lost materials are found, they are brought to the main office. Inquiries for lost articles should be made in the main office. Large sums of money and valuable items should not be brought to school.

### **MAKE-UP WORK**

Whenever a student is absent from school, it is expected that make-up work will be assigned, the amount and type to be determined by the teacher. Zeros are to be given for work not made up within one week after a student returns to school. Special arrangements may be necessary for students absent due to prolonged illness or a lengthy suspension.

### **LIBRARY LEARNING COMMONS**

Students are welcome to use the Library Learning Commons 7:25 am-3:00 pm with a class, or individually before, during, or after school to do research, use the computers for academic, college, and career related tasks, check out materials, obtain assistance, access e-books, be peer tutored, or just read to relax. Ask for help with databases, Destiny, NoodleTools, Google Apps, multi-media programs/websites and more from the Library Media Specialist, staff, or student aides--or visit 24/7: <https://sites.google.com/site/stratfordhighvlc/>. During school hours **passes are required to enter or exit** [*from Study Hall: obtain a green study hall pass from a subject teacher in advance and arrive before the bell; from a class: obtain a white hall pass*]. Materials can be renewed in person, or on-line through Destiny to avoid fines of \$.10 per day. Contact Mrs. Sara Kaluzynski ([kaluzynskis@stratfordk12.org](mailto:kaluzynskis@stratfordk12.org)) for assistance.

#### Account access:

**Network account/Web ID:** Username:

first+last4+last2birthyear Password: Student ID#

**Google Apps for Ed:** Username:

[first+last4+last2birthyear@stratk12.org](mailto:first+last4+last2birthyear@stratk12.org)

Password: 3+Student ID#

**Databases/e-books:** Username: Stratford

Password: reddevils

**Britannica Online** Username: stratford07

Password: books

Noodletools Username: will vary

School/Library Password for validation: reddevils

### **NON-DISCRIMINATION**

The Stratford Board of Education does not discriminate on the basis of race, color, national origin, gender, age, sexual orientation, or disability/handicap in admission or access to or treatment of employment in its program or activities.

It is the policy of the Stratford Board of Education to provide accommodations to students with disabilities to enable them to receive a free appropriate public education in accordance with Section 504 of the Rehabilitation Act of 1973. The Stratford Board of Education does not discriminate against any student in admission or access to its programs and activities on the basis of disability. Parents of a student with a disability have certain rights, including the right to have the district advise them of their rights under federal law. Should parents have any questions regarding their rights under Section 504, they should contact the Section 504 Coordinator, 1000 East Broadway, Stratford, CT 06615, or call 203-385-4225.

### **OBLIGATIONS**

Any obligations, fines, fees (including cafeteria) incurred for lost or damaged materials, equipment, athletic equipment, or vandalism will be recorded. Students are required to periodically check with the main office to verify records. Student records will be held until this debt is paid or the lost item(s) have been returned. Students will be restricted from participation in school activities and sports until the obligation is satisfied.

### **PARKING**

Students with permits may park their cars in assigned spaces provided in the King Street parking lot. Students may not park in areas designated for staff use. The student parking fee is \$35.00 annually.

### **PASS POLICY**

Each time a student leaves an assigned area, he/she must have an official written pass from a teacher and the pass must be recorded by the teacher in the student's agenda. Failure to comply with the pass policy can result in detention(s), suspension(s) or pass restriction.

### **QUALIFICATIONS FOR ELECTED OFFICE**

A student must have a C average and receive no failing grades to run for office, and must maintain the C average, receiving no failing grades during the year the office is held. If an officer is suspended, he/she will be removed from office.

A notice will be sent out to all faculty with a list of students who have submitted petitions to run for class office. The faculty will be given the opportunity to comment on a student's citizenship. The petitions and the teachers' comments will be submitted to the assistant principals. Advisors will meet with candidates for office to tell them what their responsibilities will be. Students will be urged to reconsider if they feel they do not have the time to give to the office.

To be considered for and to maintain an elected position, a student must also have no outstanding obligations and maintain academic integrity.

### **SCHOOL CLIMATE**

Groups that advocate or promote activities which threaten the safety or well-being of persons or property on school grounds or which disrupt the school environment will not be tolerated. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trade-mark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger and, therefore, is prohibited in the Stratford Public Schools.

### **SCHOOL COUNSELING SERVICES**

Students are encouraged to use the Stratford High School Counseling services. Each student is assigned a counselor who is ready to assist in course selection, career development, post-secondary planning, and with



any problems or situations that may impact school work and success.

Additional resources are available:

- College catalogs and career pathway information
- Testing information
- Information regarding community resources
- College visitation and scholarship bulletins

When absence is due to prolonged illness, or other extenuating circumstances, counselors will obtain school work and assignments for the student.

Students may make an appointment to see their counselor by going to the school counseling office before school. Appointments will be scheduled during study hall periods or after school.

Additional college planning, testing and contact information can be obtained by accessing the Stratford High School Counseling web site:

([http://stratfordhigh.stratfordk12.org/Content/School\\_Counseling.asp](http://stratfordhigh.stratfordk12.org/Content/School_Counseling.asp))

#### **SCHOOL RESOURCE OFFICER**

The role of the School Resource Officer is to promote rapport with students, which results in strong relationships among the school, police department, and the community. The School Resource Officer will work in a preventative manner with students as well as provide intervention strategies for troubled youth and their parents. This officer should provide additional resources to the school in relation to his or her knowledge of the law and specialized training.

#### **SCHOOL SECURITY**

Security guards, as well as the School Resource Officer, are on duty before, during, and after the school day and provide coverage at most school functions.

#### **SEARCH & SEIZURE POLICY**

A student may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated, or is violating, either the law or the rules of the school. All these searches will be conducted by the school

administration. In addition, since desks and school lockers are the property of the school, the school administration reserves the right to inspect them, at times with the use of canine sweeps. The school administration also has the right to search any vehicle on school property.

#### **SENIOR FINAL EXAM POLICY**

*All seniors will be required to take final exams or assessments at the end of the academic year with the following exceptions:*

- Graduating seniors will be exempt if their cumulative grade point average in a course is 90 or above and the teacher has confirmed this prior to the senior assessment examination window.
- Seniors enrolled in an Advanced Placement (AP) course are exempt if they take the AP exam in May. Seniors who did not take the AP exam must take the final exam for the course. All students must complete the post-exam AP performance project(s).

#### **SEXUAL HARASSMENT**

In seeking to maximize opportunities for student growth and learning, our school personnel will act promptly and responsibly to address conduct and situations which infringe upon or compromise individual dignity and respect, or which otherwise detract from a supportive academic environment.

What does the law say? Sexual harassment is a form of sexual discrimination. It is illegal. It is prohibited under Title IX of the Educational Amendments of 1972. In the context of school-to-career orientation, it is noted that sexual harassment in employment is prohibited under Title VII of the Civil Rights Act of 1964 and by the Connecticut Discriminatory Employment Practices Act.

What is sexual harassment? Sexual harassment is any speech or behavior of a sexual nature which is unwelcome to you or which makes others uncomfortable. It is prohibited at school and at all

school functions. It includes: PDA (public displays of affection, i.e. kissing and necking); sexual comments; sexual gossip, comments about another student's sexual orientation; force play (male exerting force on female or vice versa); sexual advances; touching of a sexual nature; displaying or distributing sexually explicit drawings, pictures, and written materials including displays on school computers or web pages; sexual gestures; sexual or dirty jokes; graffiti of a sexual nature; pressure for sexual favors; grabbing or poking.

If you believe you are being harassed or if you observe harassment, you should speak to any administrator, teacher, secretary, custodian, or security guards or report the incident directly to one of the school's Title IX coordinator: Mrs. Kelly Wilson.

#### **SMOKING**

Stratford High School is a smoke-free campus. Smoking and the use of other tobacco products are not permitted. A first offense will result in an extended detention and parent notification. Repeated offenses will result in suspension and/or pass restriction, and for students 16 and over, police citations.

#### **STANDARDS OF CONDUCT**

Stratford High School students, by tradition, maintain a reputation for courteous and considerate behavior both in school and in the community. New students entering our school are expected to continue this tradition. **For additional information, please reference BOE Policy 5147.10 & (.11)**

Development of good discipline is one of the most important goals of education. Discipline is the development of self-control, character, and proper consideration for other people. Understanding the purpose of discipline in school, and at school functions, facilitates the formation of positive attitudes and assists the student in doing his/her part to make himself/herself a better person, and the school a better place.

In order for Stratford High School to maintain the best learning environment possible, the

administration and faculty have expectations of the students. These expectations include:

- Appropriate school behavior that will assure students the right to learn, teachers the right to teach, and that will demonstrate respect for personal and property rights of other students, faculty and staff.
- Arrival at school and class on time.
- Daily school and class attendance.
- Appropriate use and care of the building and facilities of the school.
- Cooperation with the school staff as they attempt to meet the varied educational needs of all students.

#### **STUDENT RECORDS/PARENTAL RIGHTS**

Each of a child's parents has the right to inspect the child's school records, to receive report cards/progress reports, and to be notified of school activities that involve the child, such as conferences and assemblies. These rights can only be limited by a court order. If a non-custodial parent requests any of the above information, that information is supplied in a timely manner. Parents, legal guardians, or students 18 years of age or older, shall have the right to inspect and review the student's record maintained by the school system upon receipt of a written request.

#### **SUBSTANCE ABUSE POLICY**

It is the policy of the Stratford Board of Education to prevent and prohibit the possession, use and/or distribution of any drug or drug paraphernalia on school property, at school-sponsored events, or on school buses. When there is probable cause, school personnel are required to search for, and seize, drugs, or paraphernalia. Drugs are defined as any alcoholic beverage(s), controlled substance, illegal substance, or prescribed medication for which a student does not have a prescription from a licensed physician.

All violations of this policy will be dealt with according to Board procedures and the consequences of such violations may result in suspension/expulsion from

school, as well as possible arrest. All confiscated drugs will be turned over to the police.

The school counseling department, school psychologist, and social worker are available to counsel students with substance abuse problems and receive referrals from teachers, parents, and other concerned students. If necessary, students can be referred to outside agencies for professional assessment and treatment.

The Board of Education has adopted a policy on the use of breathalyzers at school functions. Please refer to the Board of Education policy located on our school website for additional information.

### **SUMMER SCHOOL**

For students in Grades 9 through 12 the following eligibility requirements and restrictions apply to summer school courses.

- To be eligible to take a summer school course, the student:
  1. Must pass at least two quarters of the course during the school year **or**
  2. Must earn a final grade above 50% and have taken the final exam **and**
  3. Must not have more absences in the school-year course than allowed by the district's high school attendance policy **or**
  4. Must have successfully petitioned the school Attendance Review Team for waiver of the attendance requirement.
- No more than two courses per year and no more than eight courses total during the student's entire 9 through 12 course sequence may be completed for credit in summer school.

### **SUSPENSION/EXPULSION**

The following breaches of conduct on school property, school transportation, or at any school-sponsored activity may lead to removal, suspension, or expulsion:

- Willfully striking or assaulting a student or any member of the school staff. \*

- Theft. \*
- Blackmailing, threatening or intimidating school staff or other students. \*
- Possessing any kind of dangerous weapon or facsimile in the school or on school grounds, including ammunition or fireworks of any nature. \*
- Unauthorized possession, selling or consumption in the school or on school grounds of dangerous drugs, narcotics or alcoholic beverages. \*
- The willful destruction or defacing of school property. \*
- The use of obscene or profane language or gestures to a member of the school staff.
- Deliberate refusal to obey a member of the school staff.
- Continued failure to comply with school policies and regulations.
- Card playing and gambling.

\* These violations are subject to police referral with possible arrest.

Students on suspension may not participate in any school activity or attend any activity during that suspension. Students assigned an in-school suspension are expected to be at school on time, and will remain in the ISS program until 3:00 p.m. (Students will participate in community service from dismissal until 3:00 p.m.) Students serving out of school suspensions or suspensions at AIP are not to be on school grounds while school is in session. Students are subject to discipline, up to and including suspension and expulsion, for misconduct even if such misconduct occurs off school property and during non-school time. Students who receive three suspensions are not allowed to participate in any activity for the remainder of the year.

The Stratford Board of Education will not offer or provide an alternative educational opportunity to any student 16 years of age or older who is expelled because of conduct which endangers persons if it is determined at

the expulsion hearing that the conduct for which the student is expelled involves a violation of the established board policies governing weapons and illicit drugs in school or on school property.

Any high school senior who is expelled by the Stratford Board of Education at any point during his/her senior year will be prohibited from participating in the formal commencement exercises. Seniors with this status may receive their diplomas at their respective high schools the day following graduation. Please reference Board of Education Policy Number 5147.10(a).

#### **TARDINESS**

It is expected that students will report to school on time each day. If an individual is tardy to school, he or she must report immediately to the attendance office and sign in. Excessive tardiness will result in either a parent conference, an extended detention, or suspension. Students who arrive late and do not sign in will be subject to suspension. Students who are tardy to school or class, and unexcused, will not be allowed to make up work missed. Three unexcused tardies to any class will count as one absence from that class.

#### **TEXTBOOKS**

All textbooks are the property of the Stratford Board of Education. Students are expected to cover and take proper care of the books given to them. Damaged and lost books will result in fines being imposed.

#### **WAIVER POLICY**

In all circumstances, students on waiver to any Stratford school must comply with the rules and regulations of the school or the waiver may be rescinded. Every effort will be made to grant waivers to children whose family members are in attendance at a school. No students will be moved after the start of the school year unless there are severe circumstances as judged by the superintendent of schools.

#### **BUS TRANSPORTATION**

Students who are eligible for bus ridership will be provided with a bus pass that will allow electronic scanning. In order to be allowed to board a bus, students

must present and scan their pass as they board and disembark from the bus. Students will not be allowed to board a bus without an appropriate pass in their possession.

**STUDENT OFFICERS**

<b>Class of 2017</b>		<b>Class of 2018</b>	
President	Leanne Lubas	President	Jeremiah Domschine
Vice-President	Roula Kouvas	Vice-President	Payton Damato
Secretary	Molly Ryan	Secretary	Jenique Richards
Treasurer	Samantha Rivera	Treasurer	Hannah Shimura
Advisor	Mrs. Jacqueline Sherrick	Advisor	Ms. Kathleen Murphy
<b>Class of 2019</b>		<b>Athletic Association</b>	
President	Amelia Overby	President	Connor Anstis
Vice-President	Jackson Buchanan	Vice-President	Dante Francis
Secretary	Brooks Matthews	Secretary	Rebecca McMahon
Treasurer	Chris Anstis	Treasurer	Ben Andrade
Advisor	Ms. Shantell Bright	Advisor	Mr. Robert Baird

**Student Council**

President	Tristan Frownfelter
Vice-President	Ross Bodington
Secretary	Olivia Donnelly
Treasurer	Rory Hannon
Advisors	Mrs. Jessica Teague Mrs. Kerry Lynch

**STRATFORD HIGH SCHOOL ALMA MATER**

Stratford, sing thy praises of glory	Oh! Alma Mater
Filled with honor and loyalty	Oh! Crimson and gold
O'er hill and dale.	Hail! Stratford, Alma Mater of Mothers
Stratford, ring forever the rally	Wave thy banner forever
Of the thundering victories	Oh! Stratford High.
Of thy dear name.	
Time n'er will plunder	
The memories we hold.	

**IMPORTANT PHONE NUMBERS**

Info Line	Stratford South End Community Center
211	(203) 377-0689
Stratford Community Services	Sterling House
(203) 385-4095	(203) 378-2606
Stratford Public Library	Community Services – Parents' Place
(203) 385-4161	(203) 381-6992